



Mid-Atlantic Grant Program

Guidelines and Application Form

MID-ATLANTIC GRANT PROGRAM

GUIDELINES

Program Description:

The Mid-Atlantic Grants Program is a grassroots program developed specifically for Land O'Lakes dairy communities in the states of Maryland, New Jersey, New York, Pennsylvania and Virginia. The program works to improve quality of life by supporting valuable projects and charitable endeavors initiated by our Mid-Atlantic dairy-member leaders.

Community organizations applying for grants may be eligible for donations of \$500 to \$5,000 for local projects and programs.

Funds could be used to support such worthwhile projects as:

- Backing local food pantries or emergency feeding efforts
- Aiding 4-H or FFA programs
- Building a new park pavilion for the community
- Establishing a local wetland preserve
- Purchasing books for the community library

Eligibility:

To be considered, grant proposals must demonstrate how the donation will be used to help improve community quality of life. Mid-Atlantic grants are generally restricted to organizations that have been granted tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

Land O'Lakes Foundation awards grants to projects that best address the following focus areas:

- Hunger relief
- Youth and education
- Rural leadership
- Civic improvements
- Soil and water preservation
- Arts and culture

Grants will not be awarded for the following purposes:

- Scholarship funds
- Gifts or fund raisers for individuals
- Non-public church use
- Projects that do not demonstrate a broad application of the principles established in the Land O'Lakes Foundation mission statement

Application Procedure:

Applying organizations must fill out Part 1 of the Mid-Atlantic Grants Application Form. Be sure to state your organization's mission and its need for the requested donation. Specify how the donation will improve the quality of life in your community. After fully completing Part 1, return the application to a Land O'Lakes area or unit delegate. The area or unit delegate will evaluate the application, and complete Part 2. He or she will make a recommendation and state his or her reason(s) for the recommendation. The delegate will route the application to a Land O'Lakes Area Procurement Specialist (APS) for review.

Upon completion of Part 3, which includes signed approval, the APS will send the completed application to the Foundation for a grant decision.

Grant Administration:

An application review and grant decision may take two to four weeks. If Land O'Lakes Foundation decides to award a requested grant, a check will either be sent directly to the organization or to the APS for a formal presentation. If the Foundation denies the proposed grant, a denial notice will be sent to the organization and to the APS.

- Land O'Lakes Foundation reserves the right to change or withdraw this program without notice at any time. The Foundation determines the interpretation and administration of the program's provisions, and all decisions are final.

For additional information about the Mid-Atlantic Grant Program or other programs, please call 1-800-328-9680.

Part 1: Completed by the Applying Organization

Complete Part 1. Please print or type, using only the space provided.

Send this application to your Land O'Lakes Area/Unit Delegate.

Name of Organization _____ Federal Tax ID No. _____ - _____

Web site Address _____

Street Address _____

City/State/ZIP _____

Contact Person Mr. or Ms. _____ Title _____

E-mail _____

Daytime Phone _____ Evening Phone _____ Fax _____

Amount requested from Land O'Lakes Foundation \$ _____

State the mission of the organization.

Describe why the is grant needed.

Clearly state how the grant will improve the quality of life in your community.

Check the focus area that best describes your grant request. (Check only one.)

- Hunger Relief
 Youth and Education
 Rural Leadership
 Civic Improvements
 Arts/Culture
 Soil/Water Conservation

Check the appropriate organization type.

- Government/School
 501(c)(3) Nonprofit Organization (must include copy of organization's tax-exempt ruling)
 Other (Please describe.)

X

Applicant Signature

X

Date

Part 2: Completed by Land O'Lakes Area/Unit Delegate

Complete Part 2. Please print or type, using only the space provided.

Send this application to your Area Procurement Specialist (APS).

Land O'Lakes Area/Unit Delegate Name Mr. or Ms. _____

E-mail _____

Phone _____ Fax _____

Final recommendation \$ _____

State the reason(s) for your recommendation.

X

Area/Unit Delegate Signature

X

Date

Part 3: Completed by Land O'Lakes Area Procurement Specialist

Review the entire application for completeness and accuracy.

Complete Part 3. Please print or type, using only the space provided.

Send this completed application to: Land O'Lakes Foundation P.O. Box 64150, St. Paul, MN 55164-0150.

APS Name Mr. or Ms. _____

E-mail _____

Phone _____ Fax _____

Please check one.

Send check to Organization

Send check to me for presentation

X

APS Signature

By signing and dating the application, you (the APS) are in agreement that the applying organization and requested grant are in accordance with the intentions and priorities of the Mid-Atlantic Grant Program and the mission of Land O'Lakes Foundation.

X

Date

Our Mission

Land O'Lakes Foundation is committed to improving the quality of life in communities where Land O'Lakes has members, employees, plants and facilities.

Land O'Lakes Foundation proactively helps rural communities prosper and prepare for tomorrow by donating resources that develop and strengthen organizations dedicated to human service, education and youth, civic and art endeavors.

Land O'Lakes Foundation recognizes rural communities are a cornerstone of American life and has established ongoing giving programs to insure their vitality and growth. Foundation resources are awarded through several programs that donate cash and encourage employee volunteerism in Land O'Lakes communities across the United States - where over 300,000 farmers, ranchers and employees work in agriculture, food and fiber production, dairy processing and food marketing.