

Manager/Supervisor | Training & Development Offerings

Foundations of Leadership (2 Days)

Leading others is a complex task that requires many skills and abilities that are different than the skills required in jobs that do not involve leading or managing others – gaining commitment, motivating employees, providing coaching and feedback, leading a team effectively. Fortunately, these are skills that can be learned. However, managers and supervisors need to understand what is expected of them as leaders, what skills and abilities they need to have to be effective leaders, and where they need to focus their efforts to become better leaders.

INTENDED AUDIENCE

Supervisors or managers who want to improve their leadership capabilities and skills.

DURATION

2 days

WHAT PARTICIPANTS WILL LEARN

Foundations of Leadership is an interactive session that helps managers and supervisors:

- Understand what is expected of them as leaders
- Get things done through others rather than doing it themselves
- Learn how to provide formal and informal feedback
- Be an effective performance and career coach
- Select the right people
- Build and maintain effective teams
- Understand and adjust their leadership styles
- Establish trusting relationships
- Ensure appropriate behavior in the workplace

TO REGISTER

To register for this program e-mail BDTraining@landolakes.com or call 1-800-328-1341.

QUESTIONS

Contact your Business Development Manager.

AGENDA FOR FOUNDATIONS OF LEADERSHIP

DAY ONE

A.M. Program Introduction and Welcome

Manager/Supervisor Accountabilities

Critical Competencies for Managers/Supervisors

P.M. Selection Process

Performance Management

Appropriate Behavior in the Workplace

Manager Resources

DAY TWO

A.M. Review/Preview

Coaching and Feedback

Team Leadership

P.M. Leadership Styles

Motivating and Empowering Others

Establishing Trust

Program Close